



2021 Business Excellence Awards | COVID-19 Safety Plan

To ensure the safety of our guests, business community and staff, the Penticton Chamber of Commerce has created the Business Excellence Awards (BEA) COVID-19 Safety Plan to demonstrate how we have identified the risks of hosting an in-person event and our steps to mitigate these risks.

Risk Identified:	Mitigation Safety Plan:
<p>BC health officials declare active COVID-19 “community transmission” in the community of Penticton and event attendees will attend the event with widespread community transmissions.</p>	<p>The Business Excellence Awards will be held as a hybrid event, with a mix of in-person and virtual attendees. There is a virtual at-home experience for individuals to participate from home.</p> <p>The BEA COVID-19 Safety Plan has been created and will be accessible to all. BEA COVID-19 Safety Plan will be posted at the PTCC.</p> <p>Chamber staff and ambassadors will be trained on the BEA COVID-19 Safety Plan.</p> <p>Anyone showing any symptoms or signs of COVID-19 will be asked to stay at home.</p> <p>In-Person event attendees will be required to show proof of double vaccination before entering the event. Will have been advised of the regulations when registering.</p> <p>Each attendee will be asked to sanitize upon arrival – there will be multiple sanitation stations around the PTCC.</p> <p>All attendees, Chamber staff and ambassadors will be required to wear masks at all times unless seated at designated table.</p> <p>Event attendees are encouraged to bring their own personal masks for use during the event. Masks will be available at the entrance.</p> <p>All event attendees, Chamber staff and ambassadors will need to pre-register.</p> <p>Contactless Check In - ALL event attendees, Chamber staff and ambassadors will need to check in using their phone. includes first and last names, phone, email and acknowledge symptom free. This information will be held for a minimum of 60 days.</p>

<p>Awards Banquet Dinner</p>	<p>We are working closely with the PTCC, who will be following all safety standards and protocols in place. Tables will be set for 6 guests. Attendees will be pre-assigned a designated table for the evening.</p> <p>Seating will be pre-determined by the Chamber. The Chamber will have a detailed seating chart.</p> <p>Attendees will not be able to move from table to table they will need to remain at their designated table.</p> <p>Attendees will receive an email confirmation the week of November 15-18 highlighting with check in details, table number and summary of the safety protocols upon arrival.</p> <p>The PTCC set up with multiple buffet lines with distancing regulations in place.</p> <p>Tables will be called up to the buffet line at designated times.</p> <p>Attendees will need to sanitize their hands prior to entering buffet line.</p> <p>Attendees will need to wear their mask, to cover mouth and nose.</p>
<p>Speeches and Awards Presentation</p>	<p>There will be a minimum of 1m in between presentation area and guests.</p> <p>Emcees will have their own podium and microphone. The presentation areas will be disinfected in-between speakers.</p> <p>The awards presentation process is as follows:</p> <ul style="list-style-type: none"> *Emcee announces award sponsor and invites them up to stage - there will be markers to indicate where to stand. No more than 2 people to present award. *Emcee announces award winner and invites them up to stage - there will be markers to indicate where to stand. No more than 2 people to accept award. *Award will be set on awards table on stage