



# Board of Directors Application Form

Applicants must be a member in good standing prior to the nominations closing date of Feb. 18th, 2020

*[Member in good standing is the status assigned to a member of the Penticton & Wine Country Chamber of Commerce when her/his organization has remained current on Chamber membership fees and payments. The term is construed under ordinary rules and with reference to the by-laws and constitution of the Penticton & Wine Country Chamber of Commerce.]*

The Board of Directors are volunteers from diverse professional backgrounds who are elected for two-year terms to manage the affairs of the Board in accordance with the Chamber By-laws.

There are **NINE** Board of Director seats available for a two (2) year term.

This Governance Board's multiple skill sets ensure the Chamber's long-term health and success, setting a tone for organizational effectiveness, innovation and vision. The Directors have their pulse on regional and national trends and help us to support thriving local economic conditions.

## **EXPECTATIONS FOR BOARD MEMBERS**

It is critical that potential Board members understand the expectations required for them to serve successfully in this role. It is also vital that their employer supports the time and potential costs associated with fulfilling these expectations.

Please read and consider the following List of Expectations:

- Be viewed as and conduct oneself as a responsible corporate citizen.
- Be at least 19 years of age.
- Adhere to all policies of the Chamber Board.
- Declare any conflicts of interest.
- Attend 10 Board meetings per year.
- Exercise best efforts to attend the signature events held by Penticton & Wine Country Chamber of Commerce (Business Excellence Awards, Mayor's Nominee Reception, Golf Tournament and the Annual General Meeting)
- Often on short notice, politicians and dignitaries will offer to meet with Chamber Directors. Make best efforts to attend such events.
- Assist with efforts to help the Chamber grow. For example, identify and introduce potential new members, or invite a non-member to a Chamber event.



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Please submit this Board of Directors Application Form to the Penticton & Wine Country Chamber of Commerce c/o Diane Kereluk, Executive Director by email [director@penticton.org](mailto:director@penticton.org) prior to **4pm Tuesday, February 18, 2020.**

You must include the following with your application:

## Application Checklist

- high quality, **current digital professional headshot for use on our website.**
- Responses to questions 1-5
- signature of one Chamber member on your Nomination Support Form

**Candidate Name:**

**Business/Organization:**

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**Mailing Address:**

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**Phone Work:**

**Phone Cell:**

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**Email Address:**

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## CANDIDATE INFORMATION

**Briefly describe yourself under the following headings to a maximum of 100 words in each section:**

You can either type your answers out on this document or use a separate document to respond or if you wish, you can email your responses directly to us noting the question # that you are responding to. If you wish this Board Application sent to you as a Word document email [admin@penticton.org](mailto:admin@penticton.org) and we can email it directly to you for your convenience.



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**The information requested below (#1-3) will appear on the Chamber's website as part of your Candidate profile, along with the headshot photo requested on page 1.**

**\*\*1. Why do you want to be a board member with the Penticton Chamber?**

**\*\*2. Please detail your experience in the areas of Leadership, Communication, Community Involvement, and Business Planning (finance, strategic and long-term planning).**

**\*\*3. Have you volunteered with the Penticton Chamber of Commerce before?**



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**Answers to questions #4-5 are for Chamber internal review only**

4. List any previous Board of Directors Experience

5. Do you anticipate any conflicts in attending Board meetings at 8:00am on the fourth Thursday of each month?



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## NOMINATION SUPPORT FORM FOR 2020-2021 BOARD OF DIRECTORS APPLICANTS

I, the undersigned:

Print Name & Company \_\_\_\_\_

Signature: \_\_\_\_\_

Being a Voting Member in good standing of the Penticton & Wine Country Chamber of Commerce, hereby support the nomination of \_\_\_\_\_

(PLEASE PRINT) who is also a Member in good standing as a Nominee for Director of the Penticton & Wine Country Chamber of Commerce.

## NOMINEE TO SIGN

I hereby agree to accept the nomination and am willing to serve and abide by the By-laws of the Penticton & Wine Country Chamber of Commerce for a two (2) year term, if elected.

The answers and information I have provided in this application are true.

I have read the Director's Responsibilities and Obligations and can commit to honour those expectations.

In submitting this form, I agree to my details being used for the purposes of The Penticton Chamber of Commerce Board of Directors nomination process.

My name, photo, and answers to questions #1-#3 will be made public.

I understand my data will be held securely and will not be distributed to third parties

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Nominee's Signature \_\_\_\_\_ Date signed \_\_\_\_\_

## DEADLINE:

Nominations must be received at the Penticton Chamber office 102 Ellis Street by **4pm – Tuesday, February 18th**; sent to the attention of Diane Kereluk, Executive Director: [director@penticton.org](mailto:director@penticton.org)